

House Bill 410

Absence Policies - Hybrid

1. **Teacher Accountability** - Check on student status continuously
 - a. For students in each group, teachers will take attendance in PowerTeacher for each day **and** for **each** period on days that students are to be present at Elgin. (Grades 4-12 for each period)
 - b. Must have meaningful assignments for each remote learning day, aligned to their content standards, and working towards mastery.
 - c. Throughout the week check on students status.
 - d. Fridays check on **ALL** students status.
 - e. Track attendance via PowerTeacher for each Remote Learning day and have completed by:
 - i. Group A/Red: by midnight Sunday
 - ii. Group B/Gray: by midnight Tuesday
 - f. Grade assignments weekly and provide feedback.
2. **Student Accountability** - Students must complete all assignments weekly
 - a. There will be an assignment for each day of remote learning (days not at school).
 - b. Failure to complete any assignment will result in an absence for hours/day. Failure to comply may/will result in hours lost/absent towards House Bill 410.
3. **Parent Accountability** - Support student learning
 - a. Establish a schedule for your child on Remote Learning Days (days not at school).
 - b. Parents must call the office if a student will be absent (excused or unexcused) on an in person learning day.
 - c. Parents must call the office if a student is absent (excused or unexcused) during Remote Learning Days(s). Written notice of student absence must be provided to the student's office.
 - d. Parents must continue to send in doctor's and written notice why a student is absent when in school and/or learning remotely and be turned in on day the student returns to school.
 - e. Failure to comply may/will result in hours lost/absent towards House Bill 410.
 - f. Please see Elgin Website for Elgin Elementary, Middle, or High School Handbooks for more information regarding attendance for both excused or unexcused absences.
4. **Other Considerations During Remote Learning Days (days not at school):**
 - a. Unexpected technical difficulties for individual students or households, such as password resets or software upgrades occurring at inopportune times, such as during a teacher-led remote learning lesson. If this occurs you must notify the office of your student immediately.
 - b. Student absence due to COVID-19 until alternative arrangements can be made, contact the office.

House Bill 410

Absence Policies - Online-VLA

1. Students must actively be logged in for 20 hours a week completing their assignments **OR** complete at least one unit per course per week (HS/MS students must complete a minimum of one unit per course per week). Monday to Sunday each week.
2. **Student Accountability** - Students must complete all assignments weekly
 - a. Students must be actively logged in and completing their assignments for a min. of 20 hours per week **OR** complete at least one unit per course per week (HS/MS students must complete a minimum of one unit per course per week).
 - b. Failure to complete any assignment will result in an absence for hours/day. Failure to comply may/will result in hours lost/absent towards House Bill 410.
 - c. 50% of all of your courses have to be completed by Oct. 22, 2020. To be eligible for extra curriculars per OHSAA requirements you also must be passing 5 credits or the equivalent.
 - d. There are 18 weeks of assignments (units) and you must have all 18 weeks completed by Dec. 18, 2020 for the first semester.
3. **Parent Accountability** - Support student learning
 - a. Establish a schedule for your child.
 - b. Parents must call the office if a student will be absent (excused or unexcused) on a school day (Monday - Friday, excluding planned holidays or days off per school calendar).
 - c. Written notice of student absence must be provided to the student's office.
 - i. Notices can be emailed, faxed, dropped off, or mailed to your child's building.
 - d. Failure to comply may/will result in hours lost/absent towards House Bill 410.
 - e. Please see Elgin Website for Elgin Elementary, Middle, or High School Handbooks for more information regarding attendance for both excused or unexcused absences.
4. Other Considerations During Remote Learning Days:
 - a. Unexpected technical difficulties for individual students or households, such as password resets or software upgrades occurring at inopportune times, such as during a teacher-led remote learning lesson. If this occurs you must notify the office of your student immediately.